# Record of Discussion

**School Health Coordinators’ Committee Meeting**

**June 9 2020**

**Co-Chairs: Sterling Carruthers (PE), Pat Martz (AB)   
Participants:**

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| **Jurisdiction** | **Representative** |
| BC |  |
| AB | Pat Martz |
| SK | Anna Grumbly Helen Flengeris Jonathon Renwick |
| MB | Jennifer Wood Stephen Howell |
| ON | Jennifer Munro-Galloway Stephanie Prosperi |
| NB |  |
| PE | Sterling Carruthers |
| NS |  |
| NL | Peggy Orbasli |
| NU | Shara Berstein |
| NT | Elaine Stewart |
| YT | Brenda Jenner |
| PHAC | Suzy Wong |
| **Secretariat** |  |
| Susan Hornby | Senior Advisor |
| Craig Watson | Research Analyst |

Record of Discussion

1. Welcome and Roll Call  
   The co-chairs welcomed all to the meeting.
2. Review and Approval of Agenda  
   The agenda was approved as written.
3. Approval of Record of Discussion from the May 12 2020 meeting  
   The Record of Discussion from the May 12 2020 meeting was approved.
4. Mandate Renewal: Update  
   To date, on the education side, 9 jurisdictional approvals have been received, while there have been 7 jurisdictional approvals received from the health side. Approvals are still pending from the Education Ministries in B.C., Yukon, the Northwest Territories, and Nunavut. Approvals are still pending from the Health/Wellbeing Ministries in Manitoba, Ontario, Newfoundland, Yukon, Nunavut, and the Northwest Territories. Susan will continue to work with jurisdictions via email to expedite the approval process. Despite not having Deputy Minister approvals back from all jurisdictions, the Management Committee has agreed to send out the formal Agreement. The Agreement will be sent to the Management Committee representative in each jurisdiction. Jurisdictional invoices will be forwarded once the Agreements have been signed.
5. Draft JCSH Work Plan 2020-2021 and Executive Summary  
   Sterling and Susan updated the group on the work done to date by the Task Group on the draft JCSH annual work plan for 2020-2021. A new version of the draft work plan has been developed, and most recently, an Executive Summary has been developed by the Task Group, as a companion piece to the work plan. The Task Group will be meeting again within the next week, and will begin work on timelines and responsibilities for the work plan. Both the Work Plan and Executive Summary were presented to the Management Committee during the June 5 meeting. Both documents will be reviewed by the Management Committee, with a 2-week turnaround request for feedback via email. With feedback complete, the documents will be finalized and shared with both Management Committee and School Health Coordinators’ Committee.  
     
   *Discussion*:  
   -As the mandate and work plan move forward, it is important that the JCSH looks to strengthen both new and existing partnerships with key organizations (CMEC, PHE Canada, etc), in an effort to highlight how the work of the JCSH aligns with the priorities of these key organizations.  
     
   -It is key that further discussion takes place between the SHCC and the Management Committee regarding the first stages of the work plan, immediately following the signing of the formal Agreements.  
     
   -Given that there were key discussions/decisions that resulted from the December, 2019 face-to-face Management Committee meetings, it was suggested that we try and determine whether a summary document from the meeting was compiled by the meeting facilitator, Carol Gabanna. As it was primarily an in-camera meeting, the Secretariat was unable to complete a formal Record of Decision.  
     
   Action: Susan will discuss with John Cummings the suggestion from School Health Coordinators’ Committee of a joint meeting with Management Committee.  
     
   Action: Secretariat will follow up with Carol Gabanna (Consultant/Facilitator for the December, 2019 Management Committee/ School Health Coordinators’ Committee face-to-face meeting) to determine if a summary document was completed.
6. HBSC: Update  
   Suzy provided the group with an update on the HBSC report. The national report will be released online on June 17. An executive summary will accompany the report; however, it will not be posted online. A webinar on the release of the national report is set for June 29, where the HBSC team will present on the national results, along with some information on the international report/comparisons. A series of mini-reports, webinars, and a seminar will be developed for the fall of 2020 to explore specific issues in more depth. Prince Edward Island, Nova Scotia, Alberta, Manitoba, Ontario, Yukon, and Northwest Territories have representative samples, and will receive provincial/territorial-specific reports.  
     
   Action: Susan will work with Suzy to develop a Common Briefing Note that jurisdictions can use as a summary document highlighting the HBSC report release and other communications pieces.
7. PHE Canada: Update  
   Pat and Sterling recently took part in a webinar hosted by PHE Canada. The purpose of the webinar was to launch PHE Canada’s draft guidelines document: *“COVID-19 Pandemic: Return to School Canadian Physical and Health Education Guidelines.”* The intent of the document is to assist with decision-making and implementation of health and physical education upon a return to school. The intention is to have the JCSH set up a meeting via teleconference with PHE Canada, to discuss and explore how best the JCSH and PHE Canada can collaborate in supporting schools with return to learn processes, whenever that might be in each jurisdiction.   
     
   *Discussion:*-Stephen (MB) is requesting information from other jurisdictions on any work currently being done to develop guidelines / recommendations for educators around physical education when a return to school happens.
8. Emerging Trends and Opportunities / SHCC Check-in  
     
   SK  
   No report.  
     
   MB  
   Healthy Child Manitoba has recently been dismantled, with all of their programs now being farmed out. There will be an education review released this coming January, 2021.  
     
   ON  
   The province has just announced plans for reopening child care centers. They will be required to adopt specific rules, such as cohorting (i.e., children and staff in groups of 10 or less), screening before entering, strict cleaning measures, and a response plan if a child, parent, or staff member tests positive for COVID-19. Summer day camps throughout the province will also begin to reopen, following similar COVID-19 protocols. Schools in the province are finalizing plans and processes for parents and students to pick up personal items that may have been left behind when the shut-down occurred.  
     
   NL  
   As part of reopening plans, NL is alert level-3 of 5 alert levels; in this phase, some sports have been permitted to start up again with no competition allowed, and a practice-only rule in place. Schools in the province have been finalizing plans and processes for parents and students to pick up personal items that may have been left behind when the shut-down occurred. The school year has officially come to an end in the province, and planning continues to address what return-to-school scenarios might look like for this coming fall, should schools reopen.  
     
   NT  
   Currently, all schools and school boards are working on generating reports on their progress in developing plans that adhere to the recommendations of the Chief Public Health Officer. These plans, along with a gap analysis of particularly problematic areas, will be reviewed over the coming week, with the intention that schools will reopen this coming fall, 2020. In response to nutrition guidelines put forth by the Chief Public Health Officer, Education will begin work with the territorial nutritionist to determine the healthiest food options/choices to be served in schools.  
     
   YT  
   Update is expected shortly from the Education Minister and Chief Public Health Officer regarding an education plan, looking towards August when things are scheduled to start up again.  
     
   PHAC  
   No report.
9. Next Meeting
   * July 14 2020

*All meetings begin at 1:00 Eastern Time.*

1. Adjournment